



HUSNAIN SAKHAWAT

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Summary

Detail-oriented and results-driven Accountant with extensive experience in financial record management, budget analysis, accounts PA/RA and audit support. Adept at leveraging accounting software to optimize financial operations. Strong analytical and problem-solving skills with a keen eye for accuracy and efficiency. Seeking to contribute expertise in financial reporting and cost control in a dynamic organization.

Professional Experience

Accountant

Ingenious Network FZC | Sharjah, UAE | 09/2024 – Present

- Maintained and reconciled financial records to ensure accuracy and compliance.
- Managed accounts payable and receivable transactions within tight deadlines.
- Assisted in payroll processing, ensuring timely and accurate disbursements.
- Provided audit support by preparing financial documentation and reports.
- Collaborated with the finance team to streamline expense tracking and forecasting.

Project Accountant

ZKB Engineers and Contractors | Islamabad, Pakistan | 03/2022 - 07/2024

- Managed project budgets, cost tracking, and financial reconciliation.
- Assisted in financial reporting, ensuring compliance with industry standards.
- Coordinated with subcontractors to streamline procurement and payments.
- Maintained ISO 9001 processes for consistent operational performance

Assistant Accountant

ZKB Engineers and Contractors | Islamabad, Pakistan | 02/2019 - 02/2022

- Processed invoices and managed financial records with high accuracy.
- Assisted with payroll processing, reconciliations, and tax compliance.
- Provided administrative and accounting support to enhance operational efficiency.

Key Skills

- | | |
|------------------------------------|-------------------------------------|
| • Financial Analysis & Reporting | • Payroll Processing |
| • Budget Management & Cost Control | • Audit Support |
| • Accounts Payable/Receivable | • MS Office, QuickBooks, Zoho, Odoo |
| • Tax Preparation & Compliance | • ERP Systems & Data Analysis |

Education

- CMA (Continue)
- Bachelor of Commerce (B.COM)

Languages

Urdu: First Language

English:

C1

Hindi:

B2

Advanced

Upper Intermediate

Hobbies and interests

- Fitness/Exercise
- Cooking

Driving license

- Category B auto

References

- Available upon request.