

shoaib ansar

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Skills

Customer service, Computer literacy, Time management, Bilingual, Microsoft word, Leadership, Physical examinations, Driving Experience, Phlebotomy, Vital Signs Experience, Documentation review, Typing, Handyman Experience

Experience

Public relation officer pro

Mohd.Afzal Ghulam general maintenance and co. • mandibahaudin punjab
03/2023 - Present

- driving
- visa typing
- files management
- contract writing
- labour management

Emergency Ward Supervisor

habib hospital mandibahaudin • mandibahaudin punjab
07/2024 - 12/2024

- vital sIGN monitoring
- medication administration
- i.v administration
- TPN
- N.G TUBE
- FOLEYS CATHETER
- STITCHES ANS DRESSING
- PLASTERS
- LAB TECHNIQUES
- leadership
- time management
- infection control

Sales Representative

Green Plus pharmacy • mandibahaudin punjab
02/2021 - 11/2022

- Rack management
- stock management
- expiry products management
- narcotics and poison medicine administration
- record management
- customer relations
- sales
- crm system

owner

Afzal Paint and Sanitary store • mandibahaudin punjab
04/2021 - 08/2022

- staff leadership
- deals

- sales
- customer relation
- project hunting
- weekly audit
- stock management

Real Estate Agent

al eitmad real estate • mandibahaudin punjab

02/2021 - 12/2021

- Client management
- plot and house management
- legal documentation
- client visits to plots and houses

Sales Representative

Fazal Din and Sons Pharmacy • mandibahaudin punjab

02/2019 - 12/2020

- Rack management
- stock management
- expiry products management
- narcotics and poison medicine administration
- record management
- customer relations
- sales
- crm system

clinical assistant trainee

District Headquarter hospital Mandibahaudin • mandibahaudin,punjab

01/2018 - 12/2018

- vital sIGN monitoring
- medication administration
- i.v administration
- TPN
- N.G TUBE
- FOLEYS CATHETER
- STITCHES ANS DRESSING
- PLASTERS
- LAB TECHNIQUES

Education

Faculty of arts (Humanities)

GABRIEL COLLEGE AND UNIVERSITY • Mandibahaudin punjab ecknd division

12/2018

Second division

Clinical Assistant

PUNJAB VOCATIONAL TRAINING INSTITUTE MONG • Mandibahaudin punjab

08/2018

First division

computer science

Misali Ravian Science High School • mandibahaudin punjab

08/2015

second division



Languages

English, Hindi, Arabic, Urdu, Panjabi, Punjabi



Certificates

ACLS CERTIFIED



License

- Pakistan LTV LICENSE
- DUBAI LTV LICENSE